



November 2024 Executive Board Meeting Agenda
Wednesday, November 24, 2024 @ 9:30 am

DHSA Executive Board Meeting Agenda

Wednesday, November 13, 2024 @ 9:30 AM Meeting start 9:30am Meeting end 10:57am

Board Members: Katie O'Loughlin (Co-President), Suzie Showalter (Co-President), Larry Tamanini (Secretary), Nadia Burns (Co-Treasurer), Laura Steets (Co-Treasurer), Sarah Weidenauer (Co-VP, Staff Appreciation), Jo Prozzillo (Co-VP, Staff Appreciation), Marina Peele (VP, Fundraising), John Huber (Co-VP, Communications), Caitlin DenBleyker (Co-VP, Communications), Abby Lewis (Co-VP, Programs and Events), Gina Saxby (Co-VP, Programs and Events), Jenn Cuning (VP)

Meeting Minutes

Approval of September 2024 General Board Meeting Minutes [September Minutes approved](#)

Next Executive Board Meeting

Wednesday, December 4 @ 9:30 AM *This is a half day, discuss other dates **meeting set for 12/4**

Principal's Update (Kate Fantaskey & Heather Jacobson)

Treasurer's Report [Treasurers - Nadia Burns & Laura Steets]

- Updates from Treasurers **Found missing checks from earlier events and all caught up**

Communication [Caitlin DenBleyker & John Huber]

- Graphics Needed for upcoming events
 - Dining for Doyle December
 - Pretzel Day
 - Holiday Shoppe
 - December Calendar of Events

Fundraising [Marina Peele - VP Fundraising]

- **Pretzel Days**
 - First Pretzel Day on 12/4- Katie & Abby
 - Ordering and distribution details
 - Hard copy distribution with QR code to link to sign up
- **Dining for Doyle**
 - Jersey Mike's- around \$200
 - November- Thursday, 11/14 @ Giovanni's on State

- December- Barnes and Noble (still need to confirm details)
- January- TBD
- February- TBD
- **Doyle Gear**
 - Updates? [no updates](#)

Programs and Events [Abby Lewis & Gina Saxby]

- **Walk to School Day- Wednesday, October 2**
 - Updates on wins/opportunities
- **Pumpkin Decorating Contest**
5 categories (GC to Evolution Candy - \$10 each - budget = \$50)
 - Updates on wins/opportunities
 - For next year- establish who is gathering info and sending to school, and in what format it should be sent
- **6th Grade Pie Sale- Order deadline 11/13, pickup date 11/25**
 - Amy Padbury is coordinator
 - Perkins will be our pie supplier
 - Pie sales as of Tuesday, 11/12 have been 0 **orders on last day - what was the tally?**
- **Holiday Shoppe- Thursday, December 5 @ 5:00pm-7:00/7:30pm (end time TBD) ends at 7 but will stay for customers**
 - Abby has secured vendor- Fun Services
 - 3 registers being sent, merchandise delivered on Tuesday, 12/3 to school **confirmed**
 - Put together Sign Up Genius for volunteers
 - Talk to Mrs. Kowalchik to use 6th Grade helpers
 - Outside vendors? Doyle families with ETSY shops? **Need COI**
 - Hot chocolate station & gift wrapping coordination **picked up some donations from HSA**
- **Lower Grades Social- Saturday, February 1, 2025 is proposed time**
 - Grades K-3 **Ashley and Gina**
 - Date is being held at the YMCA
 - Private event held after the Y is closed
 - Parent or guardian must attend, this is not a drop-off event
- **Upper Grades Movie Night- Date TBD**
 - Grades 4-6 **Jen and Lauren ???**
 - At school or at County Theater as a private event
 - Parent or guardian must attend, this is not a drop-off event
 - Coordinator will be needed

Staff Appreciation [Jo Prozzillo & Sarah Weidenauer]

- **Update on next event**
- **Upcoming Plans:**
 - November 25th- Luncheon for first day of conferences. Sourcing from Panera
 - December- date and theme TBD
 - January Treat

- Feb, Crossing Guard Appreciation Day
- February Breakfast Treat
- March Spring Break
- April Spring Luncheon
- Bus Driver - 9 drivers
- May Staff Appreciation Week
- June Teacher Retirement TBD

Homeroom Parent Volunteers [Jenn Caramenico]

- **Updates on Homeroom Parents**
 - Holiday Parties
 - Request for volunteer for Upper Grades Movie Night

Yearbooks [Coordinator: Jo Prozzillo]

- New Contract executed for 23-24 and 24-25 school years
- Email address is doyleyrbk@gmail.com - Event pictures and communications should be sent to this address.
- Deadline to order books: April Deadline
- Need square setup for this year's yearbook
- Communications needed
- Volunteer Needs: Do we need to find a new lead person for next year?
- Encourage taking landscape oriented photos at events!

Other Business

UPCOMING EVENTS:

November

Thursday, November 14- Dining for Doyle at Giovanni's on State

Friday, November 15- Send pie orders to Perkins (attn: Sherry)

Monday, November 25- Pie Sale pie pickup day (Perkins/Doyle)

Monday, November 25- Staff Appreciation November Plans- Staff Luncheon

December

Wednesday, December 4- Pretzel Day

Thursday, December 5- Holiday Shoppe

Winter Concert December 18-th-19th

TBD- Reading for Doyle w/Barnes & Noble

TBD- Staff Appreciation December Plans- Stock the Nest

January

TBD- Dining for Doyle

TBD- Staff Appreciation January Plans

February

Saturday, February 1- Lower Grade Social

Friday, February 21- Sweetheart Dance

Bingo Night March 3rd

TBD- Upper Grades Movie Night (could also be March)

TBD- Dining for Doyle

TBD- Staff Appreciation February Plans